

R.C.M SCIENCE COLLEGE, KHALLIKOTE

Date of Governing Body Meeting: 15/12/2020, Time: 11.00 AM
conducted on Google Meet

MEMBERS PRESENT

1. Smt. V. Sugana Kumari Deo
2. Principal I/C, R.C.M Science College Degree College
Khallikote
3. Dr. Bimal Prasad Sahu, Senior Most Teaching Staff
4. Dr. Anita Kumari Panda (Senior Most Teaching Staff-W)
5. Sri Santosh Kumar Mahapatra
(Non-Teaching Staff representative)
6. Chairperson, N.A.C. Khallikote
7. Hon'ble M.L.A. Khallikote
8. Sri Braja Kishore Swain, Nominee of Hon'ble M.P.
9. Dr. (Smt) Snigdha Mishra
(Nominee of V.C. Berhampur University)
10. Miss Sarat Kumari Pattanaik
(Nominee of D.H.E, Odisha)
11. Dr. B. Saketh Rama Rao,
(Person interested in the field of Education)
12. Sri D. Sama Pradhan
13. Sri Sahaj Khan
14. Smt. Manjulata Rath
15. Sri Manjula Patro

- President *[Signature]*
- Ex-Officio Secretary *[Signature]*
- Member *[Signature]*
- Member *[Signature]*
- Member *[Signature]*
- Member
- Member *[Signature]*
- Member
- Member *[Signature]*
- Member *[Signature]*
- Member (S.T)
- Member (M.C) *[Signature]*
- Member (Woman) *[Signature]*
- Member (Woman)

1. Principal to present execution/compliance of minutes of the Governing Body meeting held on 24/06/2020 through circular resolutions.

Resolution No - 1:

The Principal-cum-Secretary Governing Body presented the compliance of resolutions of the Governing Body meeting held on 24/06/2020 through circular resolutions. The resolutions were confirmed after threadbare discussions.

[Signature]
Principal
R.C.M.Sc.College
Khallikote (Orissa)

2. Principal to place the Stream Wise and Paper Wise Student's Performance & Learning Outcomes at University Level during 2019-20.
Resolution No - 2 :

The Principal placed before the Governing Body the Stream Wise and Paper Wise Student's Performance & Learning Outcomes at University Level during 2019-20 as given below.

Programme Code	Programme Name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
+ 3 Arts	B.A.	219	205	79.52
+3 Science	B.Sc	202	156	75.38
+ 3 Commerce	B.Com	97	84	86.59

Programme outcomes	Programme Specific Outcomes		Course Outcomes:	
	Programme	Programme outcome in %	UG Arts, Com.& Sc.	Programme outcome in %
<ul style="list-style-type: none"> • Critical Thinking. • Knowledge Integration. • Effective Communication. • Effective writing. • Value Education. • Social Responsibility. 	<ul style="list-style-type: none"> • UG Arts: • UG Science. • UG Commerce. 	79.52 %	• Odia	• 85.36 %
		75.38 %	• Education	• 100.00 %
		86.59 %	• Economics	• 95.45 %
			• Pol.Sc.	• 96.36 %
			• History	• 100 %
			• English	• 0 %
		• Physics	• 68.75 %	
		• Chemistry	• 72.72 %	
		• Botany	• 84.31	
		• Zoology	• 86.54 %	
		• Mathematics	• 40.00	
		• Comp.Sc.	• 100.00	
		• Commerce	• 86.59 %	

(a) The Governing Body after perusal of the Students Performance expressed its satisfaction on the faculty members of History, Education, Computer Science, Political Science, Economics, Commerce, Zoology, Odia & Botany department and advised them to maintain the same spirit in the Student Performance and Learning Outcomes in University Examinations.

(b) The Governing Body conveyed its appreciation on the performance of Mr. Mahesh Sabar, S/o - Sri Trinath Sabar of Gunduripalli Village in the B.Com Final Examination at University level for which he is going to be conferred with ICSI Signature Award, as one of the meritorious students in B.Com of Berhampur University from among the Best Ten Rank holders. It was unanimously resolved to felicitate Mr. Sabar and the other rank holders of Odia, Political Science & History Departments on the coming foundation day of the college. ICSI is the Institute of Company Secretaries of India, a premier National Professional Body established by Act of Parliament, the Company Secretaries Act, 1980

(c) The Governing Body advised the faculty members of Physics and Chemistry department to improve the teaching-learning outcomes of their respective departments in the 2020-21 academic session positively as compared to the academic session 2019-20.

[Signature]
Principal
R.C.M. Sc. College
Khandagiri (Gm)

(d) The Governing Body advised to the Principal to examine the teaching methodology, Student's Performance & Learning Outcomes of English & Mathematics Department at every fortnight and to report the progress of students to the President, Governing Body on last day of each month. The Officer-in-Charge time table be advised to give more periods to the English & Mathematics Department to conduct remedial classes for slow learners in addition to the number of classes allotted as per UGC/Government yardstick.

3. Analysis of Stakeholders Feedback.

Resolution No - 3:

The Governing Body expressed its satisfaction on reviewing the feedback of the stakeholders.

4. Review of Institutional Vision, Mission and Core Values.

Resolution No - 4:

The Institutional Vision, Mission and Core Values were reviewed by the Governing Body and necessary modifications were made looking to the need of the day. The Principal was advised to incorporate the Vision, Mission & Core Values in the College Calendar-cum-Code of conduct (Handbook) for stakeholders. He was further advised to put flexi boards writing Vision, Mission and Core Values at the prominent places in the college campus.

5. Review and approval of Annual Quality Assurance Report of IQAC.

Resolution No - 5:

The Annual Quality Assurance Report prepared by the Coordinator, IQAC taking support from all faculty members of each department and Non-Teaching Staff was reviewed and unanimously approved. The Principal was advised to send online the Annual Quality Assurance Report for the year 2019-20.

6. Deposit of Rs. 1,25,15,750/- (Rupees One Crore Twenty Five Lakhs Fifteen Thousand Seven Hundred Fifty) with the Executive Engineer (R & B) II, Berhampur for construction of Academic Block 'A', Block 'B' & Women's Hostel with World Bank funding to be approved.


Resolution No - 6:

Deposit of Rs. 1,25,15,750/- (Rupees One Crore Twenty Five Lakhs Fifteen Thousand Seven Hundred Fifty) with the Executive Engineer (R & B) II, Berhampur for construction of Academic Block 'A', Block 'B' & Women's Hostel with World Bank funding was approved.

7. Constitution of New Governing Body effective from 29/12/2020 for submission before the Prescribed Authority.

Resolution No - 7:

The new Governing Body was constituted in accordance with Odisha Education (Establishment, Recognition and Management of private colleges) Amendment Rules - 2020 for onward transmission to the Regional Director of Education, Southern Zone, Berhampur, the Prescribed Authority for his kind approval at an early date.


Principal
R.C.M. Sc. Col
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Sl. No	Category	Name	Nomination
1	Nominated by K.C. Trust Managing Committee, Berhampur.	Smt. V. Sugnana Kumari Deo	President
2	Principal I/C	Sri Shyam Sundar Padhy	Member & Ex-Officio Secretary
3	Two Senior Most Teachers	Dr. Bimal Prasad Sahu, Reader in Chemistry	Member
4		Dr. Anita Kumari Panda, Reader in Chemistry	Member
5	Representing Non-Teaching Staff	Sri Santosh Kumar Bishoyi	Member
6	One SC or ST Member	Jagannath Pradhan	Member
7	Land Donor or in absence, a minority community member	Dr. B. Saketh Rama Rao, Land Donor	Member
8	Two Women Member	Smt. Kumudini Eehera	Member
9		Smt. Rachita Mahapatra	Member
10	Two parents of the enrolled students living in the locality where college is situated	Sri Labanya Kumar Rauta	One Male Member
11		Smt. Ritanjali Pattnaik	One Woman Member

8. Sanction of E.L of Sri Rajeev Kumar Mahapatra, Jr. Clerk from 15/08/2020 to 30/08/2020.
Resolution No – 8:
The E.L taken by Sri Rajeev Kumar Mahapatra, Jr. Clerk from 15/08/2020 to 30/08/2020 was sanctioned taking into consideration sufficient number of E.L available at his credit.
9. Sanction of E.L of Smt. Ranjita Barik, Lecturer in English from 02/12/2020 to 15/12/2020.
Resolution No – 9:
The E.L taken by Sri Smt. Ranjita Barik, Lecturer in English from 02/12/2020 to 15/12/2020 was sanctioned.
10. Sanction of Maternity Leave of Mrs. Abhisikta Mishra, Lecturer in Physics from 19/10/2020 to 16/04/2021.
Resolution No – 10:
The Maternity Leave applied by Smt. Abhisikta Mishra, Lecturer in Physics from 19/10/2020 to 16/04/2021 was sanctioned as per Government Leave Rules.
11. Medical Leave of Dr. Alekha Chandra Mohanty from 01/11/2020 to 30/11/2020.
Resolution No – 11:
Dr. Alekha Chandra Mohanty was suffering from COVID-19 for the period from 01/11/2020 to 30/11/2020. He was under the treatment of Corona Positive. The Governing Body sanctioned his Medical Leave with full pay for the above period.
12. Generating Welfare Fund for employees:
(a) Teaching Staff.
(b) Non-Teaching Staff.

[Handwritten Signature]
Principal
R.C.M.Sc. College
Khatkote, (Em.)
21/07/20

Resolution No - 12:

It was unanimously resolved that the amount and mode of contribution by teaching and non-teaching staff towards welfare fund of employees be decided by the members of teaching staff in the Staff Council Meeting and in the meeting of employees respectively by 31st January 2021. The same may be informed to the President Governing Body for approval. In this regard due care may be taken for the faculty members, employees and support staff appointed by the management.

13. Generating Welfare Fund for students. Rs. 20/- per annum to be collected at the time of Admission.

Resolution No - 13:

Generating Welfare Fund for students at the rate of Rs. 20/- (Rupees Twenty) per annum may be included in the fee structure of all students UG (1st, 2nd & 3rd Year) to be paid at the time of Admission w.e.f. the academic session 2021-22.

14. Other Matters, if any with the permission of the chair.

Resolution No - 14:

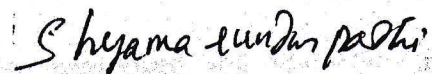
Honourable President, Governing Body wanted to know the information of the following:

- (i) The Status and Maintenance of Botanical Garden by the Department of Botany and engagement of all Class-IV employees on rotation basis for the maintenance of Botanical Garden so as to keep the Garden lively.
- (ii) The Hostel Superintendent, Deputy Superintendents and Matron be advised to take care of maintenance of Girls Hostel and its neatly and cleanliness so as to provide a conducive academic and hygienic environment for the boarders.
- (iii) Principal was advised to send a detail report of online classes taken by faculty members during November 2020 to the President, Governing Body for review. The report must contain classes taken date wise, duration of each class, name of the paper, total strength of the class and number of students attended the online classes.

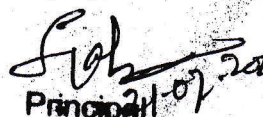
The Principal-cum-Secretary Governing Body placed Vote of Thanks to the Honourable President, Governing Body, Vice-President of K.C. Trust Managing Committee & esteemed members of the Governing Body for giving their time and valuable suggestions on different agendas of the Governing Body. Dr. B. Saketh Rama Rao esteemed member of the Governing Body and Vice-President of K.C. Trust Managing Committee conveyed thanks to all the members of the Governing Body on behalf of Honourable Rani Sahaba of Khallikote, the President of the Governing Body for actively participating in transacting the business of the Governing Body during the tenure of three years. At the same time Rani Sahaba, the hereditary President of GB wished that the distinguished past GB members will give their wholehearted support for the development of the HEI even if they don't continue in the coming Governing Body. With this Honourable President, Governing Body declared the meeting closed.



President
Governing Body



Principal-cum-Secretary
Governing Body



Principal
R.C.M. Sc. College
Khallikote